

# **Big Prairie Township Park Commission**

**Wednesday, November 3, 2021**

Meeting Called to Order: 9 AM

## **Pledge of Allegiance**

**Roll Call:** Van Dam, Middleton, Tucker, Ruehmeier present  
Ryman, absent

Chairman asks for Moment of Silence for the wishes of recovery for our Secretary, Colleen Ryman, who is currently hospitalized.

**Public Input:** None

**Approval of the Agenda:** Motion by Ruehmeier, 2<sup>nd</sup> by Middleton to approve the agenda as presented.  
Motion Carried.

**Approval of the Minutes:** None available at this time.

**Camp Host:** 0

## **Board Reports:**

**Chairman:** Reuben explained the advantages of using a VPN on all office computers. This would advance our security when using computers in the offices. Further inquiries are in progress. Reuben also presented a picture of the proposed new office. This is a preliminary layout/picture. Additional input from the Board is requested before further steps are taken for the Grant proposal.

**Vice Chairman:** Randy presented a new form for Bid Proposals to be used in the upcoming years. With minor changes the form looks good. Randy to make minor alterations and represent.

**Middleton:** Big Bend Volunteer Cleanup on Oct. 23<sup>rd</sup> went well.

The Corn Hole Gaming Area looks great. The new fence, which was paid for by the Park Commission, and constructed by volunteers is complete and looks good.

The parking area adjacent to the Corn Hole Gaming Area has been cleaned and will accommodate about 30 vehicles. Bids for 100 yds of gravel have been procured.

Powells Excavating: \$22.50/yd plus \$45.00 delivery fee = \$2295.00

Howarth's Excavating: \$20.00/yd, with no delivery fee = \$2000.00

Motion by Middleton to purchase grave from Howarth's for a total of \$2000.00

Motion 2<sup>nd</sup> by Van Dam. Motion carried.

**Treasurer Report:**

**Income as reported:**

Week ending 10/20/2021 Big Bend: \$6,628.76 and Oxbow \$7,895.77 = Total \$14,524.53

Week ending 10/27/21 Big Bend: \$ 283.46 and Oxbow \$ 307.00= Total \$590.46

Total Two Parks, two weeks = \$15,114.99

Present and Pay Bills: Total Bills Paid \$24,456.26

Total Net Payroll: \$14,661.01

Total Paid: \$39,117.27

Motion by VanDam to pay bills as presented, 2<sup>nd</sup> by Middleton. Motion carried.

**Maintenance Report:**

Diesel Truck is in for repair.

Andy Fries has presented a list of upcoming projects needed with a map and descriptions.

This list will help in establishing next years Budget.

**Parks Director Report:**

Astra has updated all lot sizes and pricing.

Jeff Wright Tree Service to start cutting approved trees as bid in Big Bend next week.

Fred Ball Tree Service to begin cutting approved trees as bid in Oxbow next week.

Oxbow Volunteer Day is scheduled for Nov. 6<sup>th</sup>.

The Cabin acquired through the Newaygo County Parks Dept. grant will be delivered to Big Bend on November 3, 2021.

**Adjournment:** Motion by Middleton, 2<sup>nd</sup> by Ruehmeier to adjourn this meeting at 11:28 a.m.

Next regular meeting to be Wednesday November 17, 2021 at 5 p.m.- Big Prairie Township Hall.

Submitted for Approval

Sharon J Ruehmeier

Treasurer