

Big Prairie Township Parks Commission

Tuesday April 20, 2021

Meeting Called to Order: 2 P.M.

Pledge of Allegiance

Roll Call: Clark, Ruehmeier, Ryman and VanDam present. Tucker absent.

Public Input: 0

Approval of Agenda: Motion by VanDam, 2nd by Ruehmeier to approve agenda as written. Motion carried.

Camp Host: 0

Maintenance Report: BB - winter damage to docks was very minimal due to water levels reduced. One section was repaired at Camp One.

BB – The Point – grass has not grown. Will be putting more down as soon as weather allows. Electrician has repaired lines that were accidentally damaged during placement of new fencing.

BB – Pavilion bathhouse – due to deteriorating conditions in women’s restroom, plan to cap off and remove one toilet and remove dividers creating a one person bathroom.

Oxbow – Bathhouse at pole barn will be closed for updates until Memorial weekend.

Employee evaluations are complete, baseline has been established.

Blue mule has been moved to Oxbow for employee use.

Continue to seek more poles for boat securing at docks.

Discussed pros and cons to reducing length of docks. Currently have 24 ft. vs. 18ft.

Still needing to secure person(s) to move new cabin from Fremont to BB.

Maintenance to maintain all service records for vehicles and equipment.

Approval of Minutes: Motion by VanDam, 2nd by Clark to approve minutes from April 6, 2021 as written. Motion carried.

Board Reports: Chairman – spoke with BBPOA president re: members needing to purchase pass for boat launch at BB or Oxbow parks.

Vice Chairman – 0

Secretary – Attorney still looking over rules & regulations. Apparel should be here next Wednesday.

Treasurer – Ross Accounting continues to work on getting the budget into QuickBooks. Board agreed to place a full page, four color add in the Tourist Visitors Guide at \$375.00.

Trustee – 0

Treasurer Report: April 4-8, 2021 = \$9,020.50 April 9-15, 2021 = \$7,402.41 Total = \$16,422.91
Motion by Ryman, 2nd by Clark to approve the Treasurers report as presented. Motion carried.

Present and Pay Bills: Motion by VanDam, 2nd by Ryman to pay the bills as follows – Gross payroll week ending April 18, 2021 = \$12,098.20. Bills - \$11,367.68. Motion carried.

Office Report: Seeking applicants for BB camp host and security positions.

Will use DanMark for employees' shirts.

Consumers Energy will need the boat landing at Oxbow May 24-27, 2021 for barge launch. Treasurer to send invoice for use to C.E ASAP.

Seasonal's requesting refund due to no grass at BB- Point – Board agreed to full refund which results in loss of seasonal lot. Wait list entries will then be contacted in numerical order.

Vogel, Eric – after 2nd review of incident reports by board members and additional verbal conformation of his involvement, board stands firm on being banned from all BPTPC property until Sept 9, 2023.
Office manager to conduct phone call to Mr. Vogel with the determination.

Old Business: Tourist Council donation - Motion by Clark, 2nd by VanDam to donate Three Thousand dollars (\$3,000.00) to Newaygo County Tourist Council year 2021. Motion carried.

New Business: Special T's – presented all board members' proposal from Special T's re: booth set and sell of apparel and other items during 2021 season of Damnation and Hot Boat weekends. Discussed the need for more information re: fees, proceeds and allowing other vendors for next meeting.

Miscellaneous: 0

Adjournment: Motion by Ryman, 2nd by Ruehmeier to adjourn this meeting at 3:48 P.M. Motion carried.

Next regular meeting to be held Tuesday May 4, 2021 – 2 P.M. @ Big Prairie Township Hall.

Submitted for Approval

Colleen Ryman
Secretary

Approved May 4, 2021