

Big Prairie Township Parks Commission

Tuesday May 18, 2021

Meeting Called to Order: 2 P.M.

Pledge of Allegiance

Roll Call: Clark, Ruehmeier, Ryman, Tucker and VanDam present.

Public Input: Mike Long and Mike Martinez present for the meeting only.

Approval of Agenda: Motion by Ruehmeier, 2nd by Tucker to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by Tucker, 2nd by VanDam to approve the minutes from May 4, 2021 as written. Motion carried.

Camp Host: Oxbow – Steve – Going well.

Board Reports: Chairman – president of BBPOA has commented on how well BB Park is looking.
Vice Chairman – 0

Secretary – have emailed attorney for update on status of Rules & Regulations. No reply.

Treasurer – presented to board the opportunity to place an ad in the Chamber for Hesperia and Fremont. Board declined.

Ross Accounting – having issues that Treasurer will discuss with Cindy first, then possibly have Cindy attend a meeting with explanations. May consider researching for new accountant individual/firm.

Treasurer Report: April 30 – May 6, 2021 = \$44,674.26 May 7 – 13, 2021 = \$10,491.48 Total = \$55,165.74. Motion by Ryman, 2nd by Tucker to approve the Treasurer report as presented. Motion carried.

Present and Pay Bills: Motion by VanDam, 2nd by Ryman to pay the bills as follows: Gross payroll week ending May 13, 2021 = \$. Bills = \$. Motion carried.

Note: Invoice for Special T's is inaccurate therefore the check printed has been void. Once corrected invoice is received bill to be paid.

Maintenance Report: Big Bend -

Approx. 16 acres of timber has not been sold per forester, although may have a buyer.

Cabin – still looking for a mover from Fremont to BB Park.

Lot 192 – seasonal has dug and buried a bucket with rocks to use as a grey water waste receptacle.

Maintenance has removed the bucket and replaced the soil. Noticed both grey and black water were open.

Letter to be sent citing Health Dept. violation to seasonal.

Small, 20 minutes holding dock, to be added near boat launch. This would be strictly used to tie boat to while owner retrieves their vehicle.

Oxbow – Office - having a builder inspect if structurally sound to add to current office space.

Both parks – placing 10 ft. sea channels to all launch docks to create a bumper and help eliminate dock damage. Campers must have a 2 ft. clearance from each lot line. 2 sides 1 back.

No more sod brought in by seasonal guests.

Day Park – will remain open 24/7 for the time being. If vandalism becomes a problem park will go back to closing each evening.

Forester says it should be okay to create additional parking across the street for day park use. Possibly create 15 new spaces. This could be utilized for trail users as well.

Office Report: Manager to send out email to all campers reminding them of the 2 ft. clearance and that it will be strictly enforced.

Visitor parking – is not for seasonal use, period. Manager to strictly enforce.

Incident report – letter to be sent to seasonal for threat to employee.

Have been placing our brochure, map and 10% off coupon into “Goody Bags” from River Valley Chamber.

Docks – Greg to determine when water level is sufficient to launch boats without damage.

Teresa to gather more information for food truck vendors and present at next meeting.

Pre –Open water testing is complete and passed for all parks.

Mr. Tibbe is not interested in being a vendor during Hot Boat.

Employee uniforms have been ordered.

Lots of prank phone calls.

Old Business: Special T’s – Vendor for Hot Boat – proposed a \$250.00 flat rate per day.

New Business: Update Fees – Greg and Teresa to go through parks to reestablish waterfront and wooded lots before looking at fees.

Lottery Packets – next meeting.

Food Truck – see office report.

Miscellaneous: Chairman presented contract from Newaygo County re: Dragon Trail donation from Big Prairie Township Parks Commission. Board agreed to chairman signing.

Adjournment: Motion by Tucker, 2nd by Ruehmeier to adjourn this meeting at 4:39 P.M. Motion carried.

Next regular meeting to be Tuesday June 1, 2021 – 2 P.M. @ Big Prairie Township Hall.

Submitted for Approval

Colleen Ryman
Secretary