

Big Prairie Township Parks Commission

Tuesday August 10, 2021

Meeting Called to Order: 2 P.M.

Pledge of Allegiance

Roll Call: Middleton, Ruehmeier, Tucker and VanDam present. Ryman absent.

Public Input: Bryson Long and Mike Long present. No comment.

Approval of Agenda: Motion by VanDam, 2nd by Ruehmeier to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by VanDam, 2nd by Tucker to approve the minutes from July 27, 2021 with the correction of BPT receiving payment for rent and not donation. Fire Dept. received \$1000.00 for time spent in parks for kids. Motion carried.

Camp Host: BB – Joanne – Trailer Park – boaters are coming in to close to the docks forcing waves to hit boats of visitors. Would like trash receptacles on the greenbelt as guests are using the fire pits for trash.

Middleton suggested camp host to snap pictures of violators coming to close to docks and turn in to authorities.

Board Reports: Chairman – will conduct bi-weekly (Friday) meeting with employees.

Vice Chairman – 0

Treasurer – New Money Market Account went from .01% to .05%. Met with Oosting & Burt August 2nd and Jennifer Badgero on August 10th to discuss possible Accounting Firm change.

Trustee – 0

Ruehmeier, Tucker and VanDam attended the ribbon cutting ceremony (8-10-2021) celebrating the bridge/signage on the Dragon Trail and to acknowledge Big Prairie Township Parks Commissions contribution.

Treasurer Report: July 7-29, 2021 = \$13,661.29 July 30 – Aug 5, 2021 = \$10,549.90 Total = \$24,211.19

Motion by VanDam, 2nd by Middleton to approve the Treasurer Report as presented. Motion carried.

Present and Pay Bills: Motion by VanDam, 2nd by Middleton to the bills as follows: Gross payroll week ending August 5, 2021 - \$21,415.88. Bills - \$56,558.44. Motion carried.

Maintenance Report: Newaygo County Road Commission to deliver the new cabin about Mid-August. Greg to measure and order mattresses.

Trailer Park – may need to change transformer. To secure bids – Engineer and High Point.

Have one bid for Oxbow Electric, waiting for 2nd.

Office Report: Service dog on the beach.

Incident Report – Big Bend - David Rosenow and Patricia Kaaman – Domestic – letter to inform of 3 year banned from all BPTPC parks.

Lottery Packets are nearly complete.

One employee – cleaner - has given a two (2) week notice.

Old Business: Grant Writer – Jill May – has stayed a weekend to observe parks and will give her feedback/input on grants available at a future meeting.

New Business: Greg has resigned and will stay until October 15, 2021. Board agreed to him collecting unemployment. Greg to supply board with inventory and contact lists prior to last day.

Miscellaneous: Tucker to compile rules for golf cart pilot program for lottery packet.

Ryman to follow up on Twp. approval of Rules and Regulations.

Adjournment: Motion by VanDam, 2nd by Middleton to adjourn this meeting at 3:40 P.M. Motion carried.

Next regular meeting is August 24, 2021 – 2 P.M. @ Big Prairie Township Hall.

Submitted for Approval

Colleen Ryman
Secretary

Approved 8-24-2021 Meeting.