

Big Prairie Township Parks Commission

Wednesday March 9, 2022

Meeting Called to Order: 2 P.M.

Pledge of Allegiance

Roll Call: Middleton, Ryman, Tucker and VanDam present. Ruehmeier absent.

Approval of Agenda: Motion by VanDam, 2nd by Middleton to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by Middleton, 2nd by VanDam to approve the minutes from March 9, 2022 after said changes;

Vice Chairman – Wood Cutting Project? – Chairman stated...

Removal of Treasurer from Employee Recommendations. Motion carried.

Camp Host: 0

Board Reports: Chairman – Reported per Consumers Energy, the dam project being approximately 15-22 months in duration. Water levels could fluctuate during the construction but no lower than 12 ft. as per the current license Consumers Energy holds.

Big Prairie Township board voted, passed and signed Resolution 2022-004 R to be included in the Grant package.

Vice Chairman – 0

Secretary – Cabin mattresses have shipped March 4, Estes Express to make contact via phone 24 hours prior to delivery.

Brooke – Consumers Energy – requested a copy of the 5 year Rec Plan – digital copy was emailed to her.

Treasurer – 0

Trustee – Corn Hole Tournaments – see Parks Dir. Report.

Treasurer Report: Feb 18-24, 2022 = \$11,329.10 Feb 25-Mar 3, 2022 = \$22,240.21 Total = \$33,569.31

Motion by Ryman, 2nd by Middleton to approve the Treasurer report as presented. Motion carried.

Present and Pay Bills: Motion by VanDam, 2nd by Tucker to pay the bills as follows; Gross payroll week ending March 3, 2022 = \$6,885.00. Bills = \$14,620.36. Motion carried.

Grant Report: Resolution 2022-004 R-BPTPC was presented by Chairman for discussion.

Motion by Ryman, 2nd by Middleton to accept and approve Big Prairie Township Resolution 2022-004 R – BPTP for the purpose for submitting the grant application for a new Oxbow Park Welcome Center. Motion carried.

Letters of Support: River Valley Chamber of Commerce, Newaygo County Tourist Council, Nick Smith-Newaygo County Parks and Rec. and Consumers Energy.

Chairman – to schedule a meeting with Chris Wren, Newaygo County Administrator to inquire about ARPA fund.

Maintenance Report: Oxbow store display racks are being installed.

Three employees have begun to process wood for future use. Slow process due to ice/snow in numerous areas.

Continuing to clean and organize pole barns.

Electrical pedestals have been delivered, High Point Electric to install.

Consumers Energy is near completion of 16th St. project – then upgrades to BB will begin.

Parks Dir. Report: Cedar Crest Dairy – meeting with sales rep. was fruitful.

No contract to enter for specific amount of time or fee.

Cedar Crest will furnish, without fee, glass sliding freezer.

Deliveries two times a week, they do all the rotation and stocking of products.

Minimum order is attainable by both BB and Oxbow parks.

Very nice variety of products in which to choose.

Off season – no payments required.

Motion by VanDam, 2nd by Middleton to allow Dir. to set up an account with Cedar Crest Dairy including electronic payment process – postponed.

Special Use Permit form – Dir. to contact Astra for information/cost to add additional sites (Pavilion/Corn Hole courts) to contract.

All special use permits granted are 8 am – 11 pm and must adhere to all rules set forth by resolution.

BB and OX - Pavilion and/or corn hole courts fee – 8 am – 11 pm = \$40.00. No splits.

OVDP – Pavilion fee – 10 am – 3 pm = \$50.00. 3 pm – 8 pm = \$50.00. All Day 10 am – 8 pm = \$75.00.

BB – pole barn phone has been permanently disconnected.

Old Business: Budget – to be presented at the Big Prairie Township Budget meeting on Thursday March 11, 2022.

Motion by Middleton, 2nd by Tucker to present the Original Budget to Big Prairie Township board, at meeting stated above, which will rescind the motion made on February 23, 2022 to revise. Motion carried.

New Business: Shadow Box replacements at BB and Oxbow parks in which to house copy of approved minutes for guests to view at their leisure. Board discussed and agreed this would be a project to complete.

Miscellaneous: Office positions have been filled.

Maintenance has hired for security/also for where needed.

Any Special Meeting must be posted 18 hours prior to commencing.

Adjournment: Motion by Middleton, 2nd by VanDam to adjourn this meeting at 4:12 P.M. Motion carried.

Next regular meeting to be Wednesday March 23, 2022 – 2 P.M. – Big Prairie Township Hall.

Submitted for Approval,

Colleen Ryman
Secretary

Approved on 3-23-2022

