

Big Prairie Township Parks Commission

Wednesday July 27, 2022

Meeting Called to Order: 5 P.M.

Pledge of Allegiance

Public Input: Jonathon Turner – Between the Lines Storage Solutions – presented to the board, pictures of a pre fab cabin which he'd like to use as his seasonal unit upon securing a seasonal lot at the 2022 Lottery for Season 2023. Board to discuss later.

Roll Call: Middleton, Ryman, Tucker and VanDam present. Ruehmeier absent.

Approval of Agenda: Motion by Middleton, 2nd by VanDam to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by VanDam, 2nd by Middleton to approve the minutes from July 13, 2022 as written. Motion carried.

Board Reports: Chairman – states the parks are improving. Sub-contractor will remain on 1099's.

Vice Chairman – 0

Secretary – 0

Treasurer – was presented a request for donation to Newaygo Football program. Board agreed to continue yearly donations to True North –\$250.00 - Back Packs Back to School program and Peacock Realty – \$250.00 - Back to School Supplies program. Additionally, we donate to BPT Fire Dept. for their gracious participation in parade and rides in both parks annually. No to Newaygo Football programs request.

Trustee – light at corn hole courts needs a new box cover. Keep parking lots weed free. Trees identified for approval to remove.

Treasurer Report: July 7-14, 2022 = \$26,915.43 July 15-21, 2022 = \$29,475.02 Total = \$56,390.45

Motion by Ryman, 2nd by Middleton to approve the Treasurer report as presented. Motion carried.

Present and Pay Bills: Motion by Ryman, 2nd by Tucker to approve the following; Gross payroll week ending July 21, 2022 = \$20,765.88. Bills = ~~\$12,006.60~~. Motion carried.

Motion by Middleton, 2nd by Ryman to additionally pay bill to Pandemic in the amount of \$1,021.04. New total of bills is \$13,027.64. Motion carried.

Grant Report: DNR Grant submission complete. ADA Grant – waiting on TWP/BPTPC audit to include in packet.

Parks Director Report: Security has noticed a lot of greenbelt parking. One (1) vehicle removed by Jerry's Towing, abandon in BB.

One employee has been released from employment.

OX – cabin floor is finished.

Out Jon – Renovation - across from beach is near completion.

All electrical outlets are being checked for needed updates/replacement.

Out Jon – two (2) will be re-roofed this season.

Steering cylinder replaced on Case. Other boom seals to be checked and if need be, rebuilt.

Wood cutting resumed as time permits.

BB – New cabin has been placed.

Roads are being maintained

Concrete bollards being placed in front of new electrical pedestals.

Transformer is in but not operational.

Disc golf course looks better.

Spray nozzle and hose has been installed at Out Jon – Boar launch area. Landscape can now be watered.

Corn Hole Court – Rick to install better lighting at Corn Hole Courts.

Wood cutting to resume as time permits.

OVDP – Schultz to pump women’s vault toilet then be closed to the public until leak is taken care of.

Incident Report – Lot # 148 to receive letter of ban from parks for 3 years.

Old Business: Amendments – drafts were presented to each member for review and discussion at the next meeting.

Reinstatement Policy – drafts were presented to each member for review and discussion at the next meeting.

Violation Policy – drafts were presented to each member for review and discussion at the next meeting.

New Business: Electrical Hookup – newest cabin – Nieboer Electric to be contacted for scheduling to complete electrical hookup.

Miscellaneous: Board discussed allowing a pre fab cabin or the like into the parks as a seasonal unit for guests securing a seasonal lot. Mr. Turner’s proposal has been declined.

Motion by Tucker, 2nd by Middleton to decline Mr. Turner’s proposal to use a pre fab cabin or the like as a camping unit if he was successful at the lottery. Additionally, Consumers Energy would have to approve of such unit(s) prior to board making their final decision on this type of unit. Motion carried.

Adjournment: Motion by Tucker, 2nd by VanDam to adjourn this meeting at 6:00 P.M. and enter into closed session for legal consult. Motion carried.

Submitted for Approval

Colleen Ryman
Secretary

Approved on