

## **Big Prairie Township Parks Commission**

Wednesday September 7, 2022

**Meeting Called to Order:** 2 P.M.

### **Pledge of Allegiance**

**Roll Call:** Middleton, Ruehmeier, Ryman, Tucker and VanDam present.

**Public Input:** 0

**Approval of Agenda:** Motion by VanDam. 2<sup>nd</sup> by Middleton to approve the agenda as presented. Motion carried.

**Approval of Minutes:** Motion by Middleton, 2<sup>nd</sup> by Ruehmeier to approve minutes from both August 10, 2022 and August 23, 2022 as written. Motion carried.

**Board Reports:** Chairman – presented layout for “brick fundraiser” complete with pricing. Collaborating with Croton American Legion on this project. Veteran’s Pathway of Honor will connect OVDP to the Dragon Trail within the park.

Reports a lot of dead and or diseased trees in both BB and OX. Contact with Brooke (CE) to see if we (Park Board) can 1. Sell the trees and place funds back into the parks. 2. Bid out the work. 3. Self-remove those within our capacity and bid out those we can’t.

PD to block lots that have trees that will be removed.

Vice Chairman – asked have the “Use at your own Risk signs place at appropriate locations?” PD to check. Where are the dumpsters going for the winter at OX? Inside the fenced areas. Smaller trash receptacle will be ordered for office and winter camping guests. New dump station – has been put on hold for now.

Treasurer – Insurance Attorney – board will have to approve contact with Twp. attorney.

Movie Night Insurance – Company came back with a three (3) month policy. Three hundred Forty Nine dollars (\$349.00) each park. Board discussed.

Motion by Middleton, 2<sup>nd</sup> by Ryman to purchase a movie license, for each – BB, OX at \$349.00 each park for the 2023 season. Movies will be shown in June, July and August Motion carried.

Board will research tent rental and or purchase for future activities.

Hayride Insurance – pending information.

Secretary – UIA meeting with Twp. Officials has been set.

Trustee – 0

**Treasurer Report:** Aug 19-25, 2022 = \$12,466.03. Aug 26 – Sept 1, 2022 = \$13,559.83. Total = \$26,025.86.

Motion by Middleton, 2<sup>nd</sup> by Ryman to approve the Treasurer report as presented. Motion carried.

**Present & Pay Bills:** Motion by VanDam, 2<sup>nd</sup> by Middleton to approve the following; Gross payroll week ending 9-1-2022 = \$21,928.37. Bills = \$14,994.51. Motion carried.

**Grant Report: 0**

**Park Director:** Camp Host – OX – quiet. No issues to report.

BB – Aug 20 incident –primitive area, screaming, foul language, trash all over and dog piles. Board decided to issue a three (3) year ban from all parks.

BB – Incident – 430 a.m. – reckless driving through park, screaming, intoxicated, two individuals. Parent rented cabin but not present. Board decided to ban the two individuals for 3 years. Parent to receive a warning letter as they were responsible for the tenants.

BB – corn hole area is not shutting down and leaving the area by 11 p.m.

Maintenance – OX – floor in store leaks from the floor with rain. French drain was installed but still continues to leak.

Sites to Level – Powell declined the bid proposal. Oakridge, no return call. Billingsley, no return call. One other place in BR, no return call.

Resizing of lots should be done before leveling. PD and Chairman to walk park to look into resizing. Trustee to ask Greg @ Howarth to come take a look.

BB – Lights at boat launch, couldn't find the power line. Will ask Andy when he returns. Brakes and brake lines are ordered for diesel and truck for work to be done.

OVDP – shed has been broke into again. Numerous items have been stolen.

Office – OX – have had campers broken into, doors are being pried open.

BB - # 67 has an apparent questionable aggressive canine. PD has been there for a visit and did not notice any aggressive behavior. Other canines that seem to either wander into or near #67, this canine appears to be aggressive towards them and not people. PD to monitor.

General - Seasonal guest has outstanding electric bill of \$109.47 for July and August. Email was sent to pay within 10 days.

Special T's will set up sale tent over Hot Boat at the pavilion. Will make percentage payment within 7 days after Hot Boat.

Porta Jons to be removed after Hot Boat.

Steps at the Point – BB need repair, there are others that need replaced.

One employee has quit with no given notice.

All cabins, both parks are scheduled for extermination inspection.

Will look into a new Ice vendor in the spring.

Possibly put next year's cabin at OX instead of BB.

**Old Business:** 0

**New Business:** Dock Sizing/Steps – to be looked at and determination made. Steps at the min. should be 4 ft wide.

**Miscellaneous:** 0

**Adjournment:** Motion by VanDam, 2<sup>nd</sup> by Middleton to adjourn this meeting at 4:36 P.M. Motion carried.

Submitted for Approval

Colleen Ryman  
BTPC  
Secretary

Approved on 9-21-2022