

Big Prairie Township Parks Commission

Tuesday July 27, 2021

Meeting Called to Order: 2 P.M.

Pledge of Allegiance

Roll Call: Ruehmeier, Ryman, Tucker and VanDam present.

Public Input: Mike Love, Mike Martinez present, no comments.

Approval of Agenda: Motion by VanDam, 2nd by Ryman to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by VanDam, 2nd by Ruehmeier to approve the minutes from July13, 2021 as written. Motion carried.

Camp Host: Oxbow – Steve – “Things at Oxbow are going well.” Would like to suggest a permissible noise level be established as there seems to be mixed signals in this regard. NOTE: Via Letter

Board Reports: Chairman – Attended annual Chamber dinner, stated the Chamber has a wealth of information and tools for all members.

Vice Chairman – 0

Secretary – 0

Treasurer – Tools for School – board agrees to donation of \$250.00. MiCom – Sherry to contact re: Bill - fees for adding one additional line to each park. Waste Management – Teresa to contact re: order additional dumpster at Oxbow Park. BPTPC audit to be August 9, 2021 - 9a.m. Twp. Hall.

Motion by Ruehmeier, 2nd by Tucker to send annual rent of \$5000.00 to Big Prairie Township and \$1000.00 to Big Prairie Township Fire Department for services. Motion carried.

Motion by Ruehmeier, 2nd by Ryman to allow Treasurer to prepare bills (other than paid online accounts paid by Twp. Treasurer) for payment then send to Big Prairie Twp. Treasurer to enter bill pay information for check printing. Motion carried.

Treasurer Report: July 8-15, 2021 = \$19,359.56. July 16-22, 2021 = \$19,945.60. Total = \$39,305.16.

Motion by Ryman, 2nd by Tucker to approve the Treasurer report as presented. Motion carried.

Present and Pay Bills: Motion by Ryman, 2nd by VanDam to pay the bills as follows: Gross payroll week ending July 8, 2021 \$. Bills? Motion carried.

Maintenance Report: HighPoint Electric has ordered pedestals for full hook up, will meet with them on Thursday.

Oxbow – Kids low profile play area is complete.

BB – Kids low profile play area – hoping to be complete by end of the week.

Brackets for fencing are on back order, have a temp. fix until they come in.

Pole barn fence, 6ft. treated dog ear panels. Company to start soon.

Possible addition to existing pole barn in the future to house equipment that currently is stored outside.

Both parks – Greg to order two set of cameras at \$400.00 ea. Each park will trial run cameras and evaluate for possible future additions.

Greg to secure pricing for descaling of cast iron piping.

Brooke McTaggart – park inspections went well. Brooke recommended Parks hire professional to draw proposal for new parking lot at BB. Possibly add a pavilion and picnic area.

Cabin – no updates.

Tractor/Case/Back Hoe – at Timberland for repairs.

Office Report: Oxbow- pavilion rental request for Aug 15, 2021 to include a band for a birthday party. Board approved – cleaned and cleared by 11 P.M.

Attending a zoom meeting re: new employee time clock system. Board to review again in the fall 2021.

Old Business: Update Pricing. Board approves new category names for campground lots as follows:

Premium – water front or view.

Standard – non water front.

Primitive – no water or electric.

Full Hook – water, electric and sewage.

Motion by Ruehmeier, 2nd by VanDam to increase rates as followed:

Premium Seasonal - \$1,775.00

Standard Seasonal - \$1,540.00

Primitive - \$17.00 night

Full Hook – Transient Only - \$40.00 night

Cabin – Transient Only - \$55.00 night or Sun – Thurs \$200.00.

Motion carried.

Budget Review – conduct at next meeting, laptop to be available then.

New Business: Rules and Regulation final draft was approved by Park Board. Secretary to send to Twp. for approval or disapproval at next Twp. meeting August 10, 2021.

Miscellaneous: 0

Adjournment: Motion by Tucker, 2nd by VanDam to adjourn this meeting at 4:50 P.M. Motion carried.

Next regular meeting to be held Tuesday August 10, 2021 – 2 P.M. @ Big Prairie Township Hall.

Submitted for Approval

Colleen Ryman
Secretary

Approved at August 10, 2021 meeting.