

Big Prairie Township Parks Commission

Wednesday June 29, 2022

Meeting Called to Order: 5:00 P.M.

Pledge of Allegiance

Roll Call: Middleton, Ruehmeier, Ryman, Tucker and VanDam present.

Public Input: Stacey Leisgangs (5 children) – Incident report – verbalized her version of each incident as she seen it. Has had numerous (12-15) children (hers, relatives, friends and other camper’s children) on her lot at any given time. Few children had admitted to her that they were kicking at the shower doors. Stated children from #125 were also playing at the bathrooms. Stated children are never without adult supervision as either her or her partner are always present. Stacey does work 3rd shift. Has been a camper for approx. 3 years. Asked to be allowed to return. Board to discuss and contact Ms. Leisgangs via cell tomorrow.

Maranda Roest – Witness for Leisgangs. Stated her children and herself have become friends with the Leisgangs. Stated they took the kids to the dock at approx. 8:15 P.M. to watch the sunset, left approx. 9:15 P.M. Stated security did not go down the road to check adult supervision.

Rob Shepard – BBPOA – President – introduced himself and stated was willing to work with BPTPC at any time. Has offered BPTPC guests during the Big Bend lottery, to park in the horseshoe area in order to keep roadway accessible to association members who wish to use their boats/docks.

Approval of Agenda: Motion by Middleton, 2nd by Ruehmeier to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by Middleton, 2nd by VanDam to approve the minutes from June 2, 2022 as written. Motion carried.

Board Reports: Chairman – Bathhouse camera will have to be sent in for reset.

Vice Chairman – Both greenbelt and beach area at BB look very nice. Thank you to American Landscape for the improved look.

Secretary – Work Comp – claim filed. Researching update forms.

Treasurer – Placed a 5 month CD with Independent Bank, will revisit again in November.

Trustee – Dock numbers need to be placed.

Treasurer Report: June 10-16, 2022 = \$23,722.38 June 17-23, 2022 = \$21,779.65 Total = \$45,502.03

Motion by Ryman, 2nd by Middleton to approve the Treasurer report as presented. Motion carried.

Present & Pay Bills: Motion by Ryman, 2nd by VanDam to approve the bills as follows: Gross payroll week ending June 23, 2022 = \$25,410.06. Bills = \$26,697.85. Motion carried.

Grant Report: Jill continues to work on the presentation of why BPTPC needs the ADA/Universal Grant. Currently considering the following: OVDP – Kayak/Canoe launch. BB – Fishing Pier and K/C launch. OX – Fishing Pier and K/C launch. These would each be ADA/Universal compliant.

Parks Dir. Report: Camp Host – Violations have been written. Trouble with children on the beach after 10 P.M.

BB – had a power outage. The Point – issues of loudness.

Maintenance Report – OX – office has been painted. Light and pole in primitive area will be moved to the greenbelt area. Then wood chips will be placed as a walkway in the primitive area.

BB – Consumers Energy will be conducting the power upgrade. Third cabin set to arrive July 20 or sooner.

General – Presented quotes for Fire Extinguishers. OX – 7 BB - 9

Motion by Tucker, 2nd by VanDam to purchase fire extinguishers from U-Line at the cost of One thousand, Six hundred, Twenty four dollars (\$1,624.00). Maintenance to install the units. Additionally, contract with Brigade Fire Protection for annual inspection (up to 10 units) for One Hundred dollars (\$100.00). Additional units are charged at Three dollars Fifty cents (\$3.50) each. Motion carried.

Picnic tables are need at both OX – 10 and BB – 20. Retain composite (\$4,470.00) or replace with wooded (\$4,455.00). Discussed wooden would be the better fit and a winter project but tables are needed now.

Motion by Tucker, 2nd by Middleton to purchase composite picnic tables only in the quantity that is needed immediately for Big Bend. Motion carried.

BB boat launch stump (40+) grinding estimates were Wheelers Tree Service, Newaygo – One Thousand dollars (\$1,000.00). Ball Tree Service, LLC, Newaygo – Eight Hundred Fifty dollars (\$850.00).

Motion by Middleton, 2nd by VanDam to hire Ball Tree Service, LLC to remove stumps at BB Boat Launch area for the amount of Eight Hundred Fifty dollars (\$850.00). Motion carried.

Additionally, two loads of gravel will be needed to fill in the area where the stumps are being removed. Director to secure estimate of gravel by yardage and pricing to present at the next meeting.

Signage for boat launch areas at both parks should be delivered in the next couple days.

Old Business: 0

New Business: Flags/Signage –Board discussed the need to place amendments in the Rules & Regulations guide as the following; Usage of pocket knives, political and or profanity signage and or gestures upon park property. Written drafts of amendments will be furnished and up for discussion at the next meeting.

Controlled Spending – discussed and agreed that Director be oversight on maintenance spending and directed to bring purchase comparisons to board prior to authorizing items of great value (value amount to be determined).

Miscellaneous: All employees are scheduled to work Holiday Weekends (Memorial, July 4, Dam Nation, Labor Day and Hot Boat).

Employee Handbook – “all employees must wear “closed toe” footwear while punched in.” Discussion regarding all employees or certain crews. Office, Cleaners and Maintenance. Information to be gathered and presented at future meeting.

Genie Lift – discussed an offer to purchase. Maintenance does not use. Hawley Services have made a written offer to purchase the Genie Lift for Seventy Two hundred dollars (\$7,200.00)

Motion by Middleton, 2nd by Tucker allow Andy to contact Hawley Services and attempt to increase their offer to purchase the Genie Lift of Seventy Two hundred dollars(\$7,200.00) to Eighty Two hundred dollars (\$8,200.00). In the event the new offer is refused, Andy is authorized to accept the original offer of Seventy Two hundred dollars (\$7,200.00) immediately. Motion carried.

Adjournment: Motion by VanDam, 2nd by Ryman to adjourn this meeting at 7:31 P.M. Motion carried.

Next regular meeting to be July 13, 2022 at 5 P.M. @ Big Prairie Township Hall.

Submitted for Approval,

Colleen Ryman
Secretary

Approved on July 13, 2022